

**Minutes of the Meeting of Great Ayton Parish Council  
held on Tuesday 6 June 2017 at 7.00 pm**

**Present:-** Cllrs: Mrs A Taylor, G Readman, Mrs J Brown, R Hudson and R Kirk.  
Mrs J McLuckie (Parish Clerk), Cllr Mrs H Moorhouse (County Councillor), PCSO J Crawford and E Ellington and 2 members of the public.

Min No.	Business
1	<p><b><u>Apologies for Absence</u></b> Apologies for absence were received from Cllr Fletcher.</p>
2	<p><b><u>Declaration of Interest in items on the Agenda</u></b> Declarations declared and noted with the relevant topic/s.</p>
3	<p><b><u>Members of the Public invited to address the Council</u></b> Mrs Kitching presented her proposals regarding her application through the Millennium Trust to develop an acre of woodland and hedgerow on an area of scrub land close to her property. The scheme would improve this conservation area and offer screening and shelter for wildlife as well as improving the river bank. Members unanimously agreed to support the application and welcomed the proposals to improve this area. The only concern raised was regarding the maintenance of the hedgerow something that Mrs Kitching confirmed she would ensure happened. <b>Agreed.</b></p> <p>PCSO's Crawford and Ellington presented the Police report. There had been a total of 20 incidents reported between 30 April and 5 June 2017. A large number of them were in relation to anti-social behaviour around the Great Ayton Discovery Centre (GADC) and Arcade area. The Administration Manager from the GADC was in attendance and informed members of a recent incident when he had been subjected to verbal abuse and had a can of coins thrown at him. He also reported that the cleaner no longer attends on a Friday evening because of the abuse that she has received that has left her feeling intimidated. Discussions regarding the proposal to install a CCTV camera were ongoing and it was agreed that the HDC safety partnership be requested to consider installing one of their cameras as an interim measure until funding for a permanent camera could be secured. It was agreed to arrange a partnership meeting of the local businesses within the arcade, GADC and the Police to discuss how to tackle the ongoing problems. The two new PCSOs in attendance confirmed that they were now deployed as part of the Stokesley Neighbourhood Team and that they would be making more routine visits to the area. <b>Noted and Agreed.</b></p>
4	<p><b><u>Minutes of the Meeting of the Parish Council held on Tuesday 2 May 2017</u></b> The minutes of the Meeting of the Parish Council held on Tuesday 2 May 2017 were approved and signed. <b>Agreed.</b></p>
5	<p><b><u>Police Report</u></b> The Police Report had been received and circulated and presented under the public session. <b>Noted.</b></p>

6	<p><b><u>Council Services Report</u></b></p> <p><b>Cemetery</b> The Clerk had contacted the Vicar regarding the consecration of the Cemetery land. The Vicar had confirmed that he would discuss this with the Bishop. <b>Noted.</b></p> <p><b>Captain Cook Garden</b> – it was agreed to progress the removal of the tree as soon as possible. <b>Agreed.</b></p> <p><b>Public Conveniences</b> - It was agreed to try and obtain a specification and costs for refurbishing the toilets so that members could consider whether to include this scheme in the budget next year as well as seeing if they could secure S106 funds towards it. Cllrs Fletcher and Taylor would draw up a specification with a view to then obtaining quotes. It was agreed to replace the cistern in the ladies toilet with a more robust unit at a cost of £150. <b>Agreed.</b></p>
7	<p><b><u>Planning Applications</u></b></p> <p><b>17/00800/FUL - Great Ayton Service Station</b> - Demolition of existing service station store, pump and signage and construction of new two storey store, pumps and illuminated signage. <b>No objections.</b></p> <p><b>17/00961/FUL - 24 Angrove Close</b> - Demolition of existing garage and construction of new garage. <b>No objections but concerns were raised around the proposal that this would be a garage as the entrance does not appear large enough for a vehicle?</b></p> <p><b>17/00994/MRC - East Angrove Farm</b> - Variation of conditions attached to Planning consent 12/00386/FUL - Alterations to former agricultural building to create a residential annexe to the dwelling. <b>No objections.</b></p> <p><b>17/00948/CAT - 5 Easby Lane</b> - Tree Works to 23 trees. <b>Members requested a full Arborists report to enable them to make a fully informed decision.</b></p> <p><b>17/00899/FUL - 13 Guisborough Road</b> - Part demolition of existing single storey kitchen extension to the rear and the construction of single storey extension to the rear including associated internal alterations and the replacement of the timber sash windows with UPVC operable double glazed sliding sash windows. <b>It was noted that the home owner conducts the Parish Councils Internal Audit but that members had not other interests. No objections.</b></p> <p><b>17/00824/FUL - 58 Roseberry Crescent</b> - Single storey side extension to dwellinghouse. <b>No objections but were concerned about the removal of parking spaces in this area as this is already heavily congested with parked vehicles on the roadside.</b></p> <p><b><u>Applications Approved</u></b></p> <p><b>17/00553/FUL - 40 Hollygarth</b> - Installation of a temporary modular ramp.</p> <p><b>17/00352/FUL - 48 Marwood Drive</b> - Single storey rear extension with additional dormer window to the rear as amended by drawings received on 20 March 2017.</p> <p><b>17/00413/FUL - 7 Linden Grove</b> - Single storey garage workshop to rear garden area.</p> <p><b><u>Other Planning Information</u></b> Nothing received.</p>
8	<p><b><u>Correspondence and Information Report</u></b></p> <p><b>Mrs Snowden</b> - Re: Fence on the Low Green not been repaired since a car went through it some 10 months ago. <b>Noted but there is no proposal to extend the fencing.</b></p> <p><b>Cllr Mrs Moorhouse</b> - Update regarding Hall Fields. <b>Received and noted.</b></p>

	<p><b>Mrs Kitching</b> - Re: Millennium Trust Woodland Grant. <b>Agreed to send a letter of support.</b></p> <p><b>Royal Air Force</b> - Increase activity at Royal Air Force Leeming between 29 May and 23 June. <b>Noted.</b></p> <p><b>Cllr Mrs Brown declared and interest in the next two items associated to GAC&amp;FC.</b></p> <p><b>GAC&amp;FC</b> - Re: Friends School Fields Lease. <b>The Clerk to discuss adopting the land with our Solicitor and report back. Agreed to offer the GAC&amp;FC and one year lease to allow the land ownership to resolved.</b></p> <p><b>GAC&amp;FC</b> - Re: Friends School Fields Footpath improvement. <b>Agreed.</b></p> <p><b>Mr Merritt</b> - Re: Shrubs in front of his property. <b>It was agreed to ask the Cemetery Superintendent to cut them back.</b></p> <p><b>The following items for information were all noted:-</b></p> <p>Rural Services Network - Weekly Email Digests (previously circulated).</p> <p>Clerks &amp; Councils Direct - May 2017 Issue 111</p> <p>The Clerk - Magazine Vol 48 May 2017</p>
9	<p><b><u>Clerk's Report</u></b></p> <p><b>Great Ayton Twinning Association-</b> It was agreed to purchase a tree and a plaque for the High Green. The Twinning sign on the Welcome to Great Ayton sign on Guisborough Road had been renewed. <b>Agreed and Noted.</b></p> <p><b>Parking on Junctions</b> - there is an ongoing issue with people parking illegally on junctions around the Village. The Clerk was asked to write to the Police requesting that they undertake enforcement of this to alleviate the dangers that it causes. <b>Agreed.</b></p>
10	<p><b><u>Accounts Report</u></b></p> <p>The total payments made were £1624.91.</p> <p>The total receipts received were £1320.00.</p> <p>The unaudited accounts were received and agreed for the year ending 31 March 2017.</p> <p>The Annual Governance Statement for Year ending 31 March 2017 was reviewed and agreed.</p>
11	<p><b><u>Councillors Reports</u></b></p> <p>Cllr Readman requested an update on the appointment of a replacement Councillor following the resignation of Cllr Mrs Greenwell. The Clerk confirmed that the notice period for electors to request an election was now complete and an advert could now be placed in the Notice Board. <b>Noted.</b></p> <p>Cllr Kirk informed members that he had completed a draft advert and job description for the position of Parish Clerk and it was agreed that these could be displayed in the notice board and through the website. The Clerk would also ask the D&amp;S reported to promote through the paper. It was agreed that the salary would be set between scale LC1 15 and LC2 26 dependent upon experience. <b>Agreed.</b></p> <p>Cllr Kirk updated members on the sale of 105 High Street and confirmed that this was nearly complete and it was agreed that the Chairman plus two other members would sign the documents at the appropriate time. <b>Agreed.</b></p> <p>Cllr Mrs Taylor formally thanked the volunteers who are kindly assisting with the planting of the flower tubs, watering and maintenance of them. Their assistance has been greatly appreciated and they even managed to obtain some plant donations <b>Noted.</b></p>

**GREAT AYTON PARISH COUNCIL – MEETING 6 JUNE 2017**

**COUNCIL SERVICES REPORT**

<b>ITEM</b>	<b>INFORMATION</b>	<b>ACTION/COMMENTS</b>	<b>STATUS</b>
Cemetery	To consider the consecration of the Cemetery land.	The Clerk had written to the Vicar to progress.	Ongoing.
Captain Cook Garden	CLlr Fletcher had provided an update regarding the work that would take place next year.	It was agreed to remove the tree.	Ongoing.
Public Conveniences	Replace the plastic cistern in the ladies' toilets with a more substantial unit.	It was agreed to look at refurbishing the toilets next year. To see if any grants would be available and to obtain a quote for the work required. It was agreed to replace the cistern as an interim measure and the Clerk was asked to obtain quotes.	Open.

**PLANNING REPORT**

**PLANNING APPLICATIONS**

<b>PLANNING REF/ADDRESS</b>	<b>DESCRIPTION OF WORK</b>
17/00800/FUL - Great Ayton Service Station	Demolition of existing service station store, pump and signage and construction of new two storey store, pumps and illuminated signage.
17/00961/FUL - 24 Angrove Close	Demolition of existing garage and construction of new garage.
17/00994/MRC - East Angrove Farm	Variation of conditions attached to Planning consent 12/00386/FUL - Alterations to former agricultural building to create a residential annexe to the dwelling.
17/00948/CAT - 5 Easby Lane	Tree Works to 23 trees.
17/00899/FUL - 13 Guisborough Road	Part demolition of existing single storey kitchen extension to the rear and the construction of single storey extension to the rear including associated internal alterations and the replacement of the timber sash windows with UPVC operable double glazed sliding sash windows.
17/00824/FUL - 58 Roseberry Crescent	Single storey side extension to dwellinghouse.

**APPLICATIONS APPROVED**

<b>PLANNING REF/ADDRESS</b>	<b>DESCRIPTION OF WORK</b>
17/00553/FUL - 40 Hollygarth	Installation of a temporary modular ramp.
17/00352/FUL - 48 Marwood Drive	Single storey rear extension with additional dormer window to the rear as amended by drawings received on 20 March 2017.
17/00413/FUL - 7 Linden Grove	Single storey garage workshop to rear garden area.

**OTHER PLANNING INFORMATION**

<b>PLANNING REF/ADDRESS</b>	<b>DESCRIPTION</b>	<b>STATUS</b>

**GREAT AYTON PARISH COUNCIL – MEETING 6 JUNE 2017**

**CORRESPONDENCE AND INFORMATION REPORT**

**CORRESPONDENCE**

<b>Sender</b>	<b>Information</b>
Mrs Snowdon	Re: Fence on the Low Green not been repaired since a car went through it some 10 months ago.
Cllr Mrs Moorhouse	Update regarding Hall Fields.
Mrs Kitching	Re: Millennium Trust Woodland Grant.
Royal Air Force	Increase activity at Royal Air Force Leeming between 29 May and 23 June.
GAC&FC	Re: Friends School Fields Lease.
GAC&FC	Re: Friends School Fields Footpath improvement.

**INFORMATION**

<b>Sender</b>	<b>Information</b>
Rural Services Network	Weekly Email Digests (previously circulated).
Clerks & Councils Direct	May 2017 Issue 111
The Clerk	Magazine Vol 48 May 2017

**CLERK'S REPORT**

<b>ITEM</b>	<b>INFORMATION</b>	<b>ACTION/COMMENTS</b>	<b>STATUS</b>
Great Ayton Twinning Association	To consider options to acknowledge 20 years of twinning with Ouzouer-sur-Loire.	Agreed to purchase a tree to be planted on the High Green where the old stump had been removed. New sign for Welcome sign from Guisborough purchased and installed.	Ongoing.

**GREAT AYTON PARISH COUNCIL – MEETING 6 JUNE 2017**

**ACCOUNTS REPORT**

**1.1 Payments**

<b><u>Supplier</u></b>	<b><u>Reason</u></b>	<b><u>Other data</u></b>	<b><u>Value £</u></b>
Scottish Hydro	Electricity 15.2.17 to 11.5.17	Public Conveniences	DD 43.36
Mrs Taylor	Plants and Flower Tubs	POS	180.70
Great Ayton Filling Station	Fuel	Cemetery	92.84
Sam Turner & Sons Ltd	Sharpen and Balance Blade	POS	28.80
Sam Turner & Sons Ltd	Battery	POS	50.52
Signs and Plastic Products Ltd	Twinning sign	POS	68.16
Mr Harrison	Vintage Tractor Donation	Chairmans Allowance	50.00
E-on	Electricity for 105 High Street	Miscellaneous	56.73
HDC	Rates for 105 High Street (1 month)	Miscellaneous	142.71
Thompsons Hardware Ltd	Toilet Rolls and Holder - Public Conveniences	54.25	196.09
	Plants and plant feed etc - POS	141.84	
Gary Frankish	Grass Cutting and River Warden	POS	715.00
<b>Total</b>			<b>1642.91</b>

**1.2 Receipts**

<b><u>Customer</u></b>	<b><u>Reason</u></b>	<b><u>Other data</u></b>	<b><u>Value £</u></b>
Mrs Bailey	Garage Rent	Garage Rent	25.00
Allotment Rent	Allotment Rent	Allotments	170.00
Worthy Pearson	Flower Tub Sponsorship	POS	20.00
Joplins	Flower Tub Sponsorship	POS	25.00
Royal Oak	Flower Tub Sponsorship	POS	BACS 20.00
Weatherills	Erection of a headstone	Cemetery	108.00
Mrs Wilson	Plaque on memory wall	Cemetery	41.00
Redcar Co-op	Interment of Ashes	Cemetery	69.00
Ayton Funerals	Funeral Fee	Cemetery	701.00
Mrs Harland	Grave Reservation	Cemetery	72.00
Mr Dee	Interment of Ashes	Cemetery	69.00
<b>TOTAL</b>			<b>1320.00</b>

- 1.3 To receive the unaudited accounts for Year Ending 31 March 2017.
- 1.4 To review the Annual Governance Statement for Year Ending 31 March 2017.